



The Development Committee will work closely with our VP of Development, Director of Individual Giving, and Director of Major Giving to assist in the Development Team's goal of increasing our community of donors with innovative incentives and events.

We are looking for three to five committee members.

Time Commitment and Term:

- Approximately 5-10 hours per month
- One consecutive year (2025-2026), beginning January 15, 2025, and ending January 14, 2026, and eligible to be renewed for an additional term.

Roles and Responsibilities:

His/her main duties may include:

- Designing and implementing strategies related to expanding outreach
- Supporting communication needs
- And other duties related to campaigns as needed.

Position Skills and Qualifications:

- Enthusiasm for the mission of the Foundation.
- Ability to network with external stakeholders.
- Fundraising or grant writing experience a plus
- Attention to detail.
- Strong interpersonal skills.
- Collaborative and dedicated to team efforts.

Financial Contribution

Members of committees and assistants are expected to make a personal, meaningful financial contribution of at least \$50 upon acceptance of their position. Committee members and assistants are also expected to give an additional \$50, during each term year, for a total contribution of \$100, by the end of each term year.