



The Director of Strategy (DS) is a non-voting member of the Leadership Team of the Lambda Theta Alpha Foundation and is appointed in a manner consistent with the bylaws. They are accountable to the Board for the fulfillment of the duties and responsibilities outlined below.

Time Commitment and Term:

- 10 hours per week (supporting the President).
- The Director term will be for one consecutive year (2025-2026), beginning January 15, 2025, and ending January 14, 2026, and eligible to be renewed for an additional term.

Roles and Responsibilities:

His/her main duties are to:

- The DS shall report to the President.
- The DS shall work closely with all VPs to ensure the strategy of the organization is carried through.
- The DS shall be the main project manager of strategic plan implementation.
- The DS shall ensure all programs and initiatives align with the strategic plan.
- The DS shall maintain a scorecard for all strategic initiatives.
- The DS shall support all VPs with the creation of partner, donor, and program profiles.

Position Skills and Qualifications:

- Enthusiasm for the mission of the Foundation.
- Well organized, detail-oriented and the ability to multitask.
- Have good verbal and writing skills.
- Strong interpersonal skills.
- Proficient in technology tools such as G Suite and Social Media Management tools.
- Collaborative and dedicated to team efforts.
- Must have supervisor / managerial experience.

Financial Contribution

Financial Contribution: Directors are expected to make a personal meaningful financial contribution of at least \$100 upon acceptance of their position. Directors are also expected to give an additional \$100, during each term year, for a total contribution of \$200, by the end of each term year.